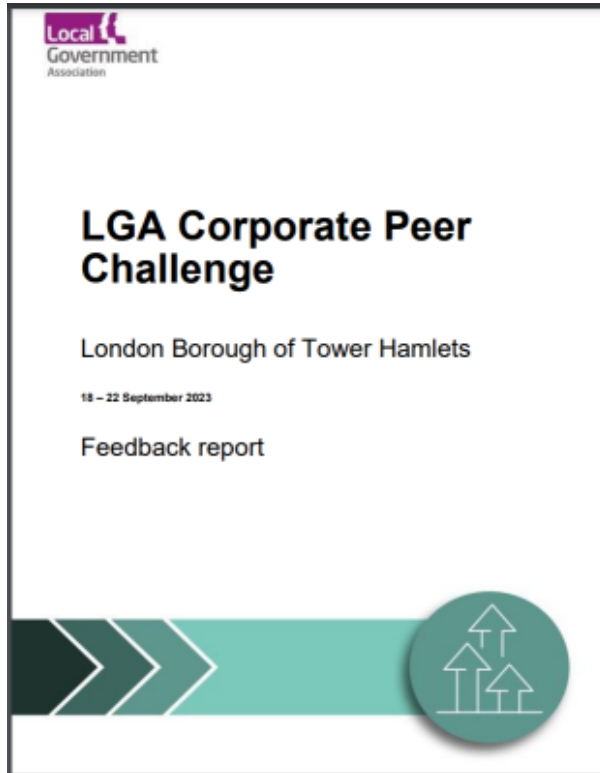


Corporate Peer Challenge (CPC)

Transformation Advisory Board (TAB) overview
of CPC



Overview



In September 2023, the Local Government Association (LGA) undertook a Corporate Peer Challenge (LGA CPC).

The findings were captured in a report published in December 2023. This acknowledged the many positive aspects of the organisation's performance and the motivated and focused staff who work for it.

18 core recommendations were suggested by the report which look at a variety of areas.

Some of these recommendations include developing a longer-term strategic vision for the borough, ensuring this is aligned to the Medium-Term Financial Strategy and addressing diversity issues.

An Action Plan was developed to tackle and monitor tasks within each core recommendation (latest progress report appended) .



The Role of Transformation

The TMO

The Transformation Management Office (TMO) has undertaken the role of (i) managing the delivery of the CPC action plan and (ii) producing key deliverables as part of the Action Plan.

(i) Assurance



The TMO has developed a four-stage assurance framework to manage the successful delivery of the CPC action plan.

Several key project management artefacts have been developed such as a risk register (recording risks and mitigating actions), prioritisation grid (to triage actions according to complexity) and monthly progress update reports.

(ii) Producing key deliverables



The TMO is involved with the delivery of certain key activities within the CPC Action Plan.

The TMO has direct involvement with the delivery of several actions, including boards rationalisation (Action 6.1), the 'Be a Councillor Campaign (Action 13.2), a feedback system for speakers at council meetings (Action 13.4) and contributing to the LGA's call for evidence for women and girls being active (Action 13.8).



Assurance

Assurance Framework

An assurance framework has been developed to ensure control and accountability is maintained for delivering the CPC Action Plan. These are categorised into four key areas.

Updates

CPC Action Plan updates are collated monthly and delivered to MAB-SRP to ensure progress is tracked and scrutinised.

Any risks and mitigating measures are recorded as part of the monthly update.

Risk Management

Any risks that emerge from the Corporate Peer Review Action Plan are recorded within a risk register, alongside the mitigation activities and reported to the Transformation Management Office for oversight. The risks are then escalated where relevant.

The monthly update delivered to MAB-SRP may inform future prioritisation of actions.

Action owners communicate any risks to delivery and mitigation measures to the TMO.

Prioritisation

A priority grid has been developed to triage actions according to priority and complexity. This enables stakeholders to see how often reporting and updates should be conducted.

Following the prioritisation of actions, communications is sent requesting a progress update.

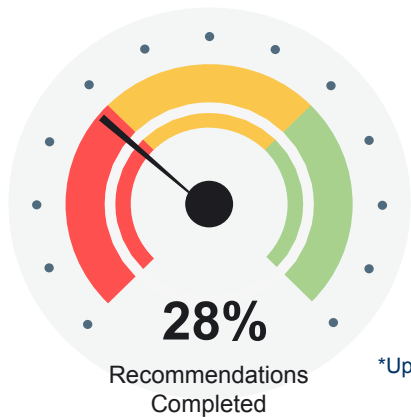
Communications

A strong communications network has been developed by the responsible action owners and actionees. This has enabled the swift collection of updates or raising any risks. Residents are informed about the latest progress through the TH website.

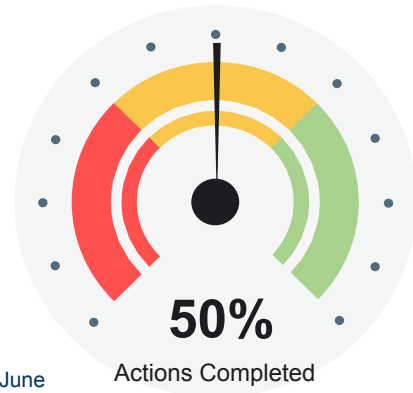


CPC Action Plan Progress

Performance Summary



Up from 17%
in April 2024



Up from 39%
in April 2024

81%

Estimated percentage of
actions completed by
August 2024

Good progress is being made on the CPC Action Plan. In the latest update, several actions were completed (for example, the Council has developed a clear single narrative around transformation and improvement using the People First initiative). All in progress actions are currently scheduled to be completed by the target deadlines.

As of June 2024, **5/18** Recommendations and **32/64** Actions have been completed. This is a significant increase since April 2024.

Please see more information in the appended progress report).







Risks and Issues

Risk Management

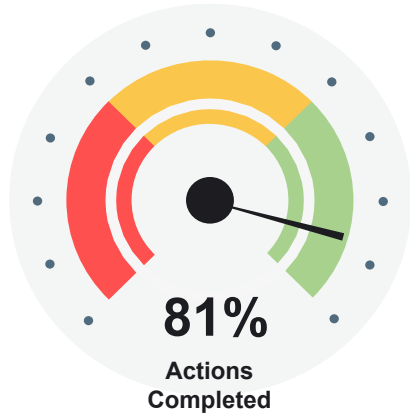
Any risks that impact the delivery of the CPC Action Plan are recorded and mitigated accordingly.



Risk	Potential Impact	Mitigation	Current Status
Deputy CEO left council. Several actions were at risk of not being completed.		New Deputy CEO was appointed, and actions were re-assigned.	Resolved
Some actions were unassigned in the CPC Action Plan		Stakeholder analysis took place, and all actions were assigned to the new/relevant stakeholders.	Resolved
Some Actions were at risk of missing deadlines		Actions that were at risk of missing deadlines were reviewed and action owners were informed enabling mitigatory activities.	Resolved
The completion of some actions are dependent on the development of the Mayor's long term strategic vision		A project team has been put together to develop the Mayor's long-term strategic vision	In Progress



Next Steps



Estimated percentage of
actions completed by
August 2024

CPC: The Next Steps

The LGA CPC team are scheduled to return in August 2024 to review progress. Based on current estimated timelines, 81% of actions are scheduled to be completed by this date.

It is important to ensure that residents are continually informed about the progress against the CPC Action Plan. The TMO team is working with the Communications team to ensure publication of the latest progress updates.

How can the TAB support the CPC Action Plan?

The TAB will be provided with oversight of the CPC Action Plan. In addition to this, the TAB is requested to review the Action Plan and advise if they can offer support for any in-progress actions.

